

Thorney Island Community Primary School - Return to Work in September - Risk Assessment

This is based on the DFE Advice for the full opening of schools dated 7th August 2020.

(This guidance has been prepared with input from school leaders, unions and sector bodies and in consultation with PHE and the Health and Safety Executive (HSE))

I have also read the joint union checklist and tried to cover every relevant question posed.

This Risk Assessments will be reviewed regularly to include staff views. The third review being 08.10.20

This Risk Assessment will be shared initially by e-mail with all staff prior to returning to school with the option to discuss on the first day back verbally.

Hazard	Control Measure
Risk of spreading virus due to close contact (intimate care/first aid/restraint) with children – 1:1 and restraint resulting in direct transmission of the virus	<p>Limited PPE has been provided from county mainly for use with children or staff who show symptoms. Staff can provide their own PPE masks, although it is noted that present government guidance is that “Wearing face coverings or face masks is not recommended in classrooms or in primary schools”.</p> <p>Extra gloves purchased along with a supply of face shields.</p> <p>Hand sanitizer is available for use by adults and children. These are stationed throughout the school.</p> <p>Several protective screens have been bought to trial and can be used when working with children 1:1.</p> <p>If a child has a toileting accident, a parent will be called to carryout out intimate care.</p> <p>Reduced timetable / exclusion / inclusion considered if necessary if children are acting in a way staff are put at risk.</p> <p>If anyone has a cough/temperature/feels unwell at school, they must be sent home. They will need to self-isolate for 14 days, or until tested negative. PPE should be worn by staff whilst supervising children displaying symptoms.</p> <p>If a child is waiting to be collected, they should be kept in a room on their own (or supervised depending on their age) with the door closed and a window open. If this child/adult needs to go to the toilet before being collected, they should use a separate toilet and it must be thoroughly cleaned/disinfected afterwards before anyone else can use it.</p> <p>(The Nest will be used for isolation and the single toilet in the KS2 corridor once the area and corridors have been cleared)</p>

	<p>If a child or adult shows symptoms and tests positive for CoVid-19, then current government and PHE advice will be followed</p> <p>If other cases are then also confirmed at the school, then PHE will advise the HT/school on next steps/possible closure.</p> <p>Children and staff to wash hands on arrival at school and before lunch. Hand sanitizer to be used after break times and lunch times.</p> <p>Tissues are available in each classroom and the catch it, bin it, message will be relayed at the start of each week. Bins will be emptied twice daily.</p> <p>The air conditioning units in the outside classrooms according to HSE guidance are safe to use.</p>
Shielding and clinically vulnerable children and staff	<p>Shielding advice for all adults and children was paused on 1 August, subject to a continued decline in the rates of community transmission of coronavirus (COVID-19). This means that even the small number of pupils who will remain on the shielded patient list can also return to school, as can those who have family members who are shielding.</p> <p>Individual Risk Assessments have been carried out by Mrs McCrossan on all staff.</p>
Lack of social distancing in the classroom	<p>Class sizes will return to normal in September. This will not amount to full social distancing of 2m at all times.</p> <p>Classes will remain based in the same classroom for the duration of the term. The same staff will work with their groups as much as possible. If there is a shortage of teachers, a teaching assistant can lead a class under the supervision of a teacher.</p> <p>There will be no direct contact between classes. Break times and lunchtimes will be staggered. See TICPS Strategic Plan for further information.</p> <p>All desks will face the front of the room.</p> <p>Excess furniture will be marked and not used. Unnecessary items and soft furnishing/toys in classrooms that cannot easily be cleaned every day will be removed and stored elsewhere in the school.</p> <p>Children keep to their desks when in the room and will use the same desk each day.</p> <p>Lessons planned for individual work (not pairings or group work).</p>

	<p>Feedback will be given using the large whiteboard and visualizer and interactive whiteboard with minimal close interaction.</p> <p>Adults will adhere to social distancing where possible.</p> <p>Children should not bring anything other than their lunchbox into school and book bags on set days. Bags and pencil cases should not be brought into school. School will provide stationery and workbooks that will be kept in their individual tray. Don't share stationery and minimise the sharing of resources.</p> <p>Shared areas and surfaces will be cleaned daily, and disinfected frequently if required. Every classroom will have an anti-bac spray.</p> <p>Use of laptops and iPads will be limited. Laptops and iPads will be cleaned regularly and set iPads allocated to children.</p> <p>Outdoor lessons will be planned where possible. A timetable for the outdoor areas will ensure there is no direct contact between classes.</p> <p>Equipment will not be used by other groups and will be cleaned between groups.</p> <p>Wash hands before and after each activity.</p> <p>Bins emptied throughout the day to remove tissues. JW will do this midday.</p> <p>Doors will be propped-open, and rooms will be well ventilated. Windows open.</p>
Movement around the school (corridors and toilets)	<p>Reduce movement around the school - classes are to stick to 1 room during the day.</p> <p>Children will be instructed to walk on the left of a corridor to ensure people only walk on one side of it (one-way system).</p> <p>Limited toilet breaks, adults will supervise to ensure groups don't come in contact.</p> <p>Allocated toilets for different groups of children (KS1, KS2 and outside classrooms)</p> <p>Wedges for the toilet external toilet doors if not fire doors.</p> <p>Children to access and exit the school building via their respective external door only.</p> <p>Extra soap ordered to ensure we do not run out.</p>

<p>Playtimes and lunchtimes</p>	<p>Staggered break & lunchtimes so groups are not mixing together/moving around the school at the same time.</p> <p>Teachers will discuss with the children socially distant activities for playtimes.</p> <p>Exercise and breaks will be outside. Each group not to mix and to stagger the times (timetable for outdoor areas)</p> <p>Outdoor PE equipment will be cleaned after it has been used. (New blue bins bought for this purpose)</p> <p>Climbing frames/play equipment will be timetabled for one week at a time per class.</p> <p>The hall will be used for hot lunches and children will eat packed lunches outside when possible or in their class rooms if the weather is poor. (This guidance is likely to change as we need to get a system in place that covers most eventualities as soon as possible) (For timings of lunchtimes see TICPS Strategic Plan)</p> <p>Stagger the use of the staff room, the teacher and TA for each group will cover each other's breaks.</p>
<p>Lack of social distancing during drop off/collection</p>	<p>Stagger drop-off and collection times – children to arrive/collected at different times. (See letter to parents and Strategic Plan)</p> <p>Parents will be advised of the drop and collection points times for each group. ONLY ONE PARENT IS to DROP OFF/COLLECT THEIR CHILD(REN).</p> <p>Parents/carers are not to gather on the school premises or enter the school building. Only one person is allowed into the reception area at a time. Communication is encouraged by phone/email where possible. No visitors/staff/children/families/contractors can enter the building if they have symptoms.</p> <p>The adult in the classroom will supervise handwashing as the children enter the classroom. Encourage children to cycle or walk to school.</p> <p>Limit children/staff taking things home and then back to school – no bags, pencil cases, etc.</p>
<p>Emotional stress of children and stress</p>	<p>Seating will take account of children's friendships.</p> <p>Curriculum adapted with emphasis on wellbeing and social and emotional support as well as curriculum catch up.</p> <p>If deemed appropriate a reduced timetable in school to aid transition back to school.</p>

	Additional social distancing provision available for children who are distressed if possible.
Emotional stress of staff	<p>Staff meetings will continue (social distancing adhered to for all meetings) – The current use of the hall appears to work well.</p> <p>Sharing the support helpline, West Sussex Core Group.</p> <p>At least one member of SLT on site every day for staff to share concerns.</p> <p>Risk assessments to be reviewed weekly initially, then monthly or as required.</p>
Risk of spreading the virus	<p>Discuss with cleaning staff to ensure the use of anti bac for all surfaces, handles and toilets. Chartwell staff to be made aware of school risk assessment to ensure they are aware of protocols. Additional cleaning as required. JW will be undertaking this at 11.00am each day.</p> <p>All soft furnishings (cushions, teddies etc.) and toys to be removed.</p> <p>If anyone has a cough/temperature/feels unwell at school, they will be sent home. They will need to self-isolate for 14 days, or until tested negative.</p> <p>If a child is waiting to be collected, they will be kept in a room on their own (or supervised depending on their age) with the door closed and a window open. If this child/adult needs to go to the toilet before being collected, they will use a separate toilet and it must be thoroughly cleaned/disinfected afterwards before anyone else can use it.</p> <p>PPE will be worn by staff working with children displaying symptoms.</p> <p>If a child or adult shows symptoms and tests positive for CoVid-19, then the most recent government and PHE advice will be followed. (See Flow Chart)</p> <p>If other cases are then also confirmed at the school, then PHE will advise the HT/school on next steps/possible closure.</p>
Contractors	<p>This Risk Assessment will be shared with all contractors working on-site.</p> <p>Only essential visitors will be allowed on site.</p>
Extra-curricular Provision	These will not take place during the Autumn Term.